

DODGE COUNTY EXECUTIVE COMMITTEE

July 5, 2016, 8:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:30 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Kottke, Maly, Marsik, Miller, and Schmidt.

Members absent: None.

Others present: County Administrator Jim Mielke; County Clerk Karen Gibson; Deputy County Clerk Christine Kjornes; Emergency Management Director Amy Nehls; Corporation Counsel John Corey; Information Technology Director Ruth Otto; County Board Supervisor Jeffrey Caine; Mid-Wisconsin Federated Library Interim System Director Michael Gelhausen; Horicon Public Library Director Alex Harvancik; Daily Citizen Reporter Terri Pederson; and WBEV Radio Station Reporter John Muir.

Motion by Miller, seconded by Marsik to approve the Agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.

Motion by Schmidt, seconded by Maly to approve the June 6, 2016, minutes as presented. Motion carried.

Supervisor Maly asked County Clerk Karen Gibson if Dodge County has been affected by the state mandated process of tracking absentee ballots. Ms. Gibson reported that the County has not been affected, but the municipalities have. Ms. Gibson further reported that it is now a state requirement that absentee ballots need to be tracked in WisVote, and the information that needs to be recorded is the date the absentee ballot was requested, the date the absentee ballot was mailed to the voter, the date the absentee ballot was received from the voter, and then after election day, it must be recorded if the absentee ballot was counted. Ms. Gibson reported that each municipality that relies on Dodge County for WisVote services has signed a Memorandum of Understanding (MOU) Relating to the WisVote system, and the MOU states that if the tracking of absentee ballots was ever required, the municipality would be responsible for the tracking. Therefore, the tracking of absentee ballots is a municipal issue, and not a Dodge County issue.

Information Technology Director Ruth Otto provided an oral report to the Committee regarding her attendance and the attendance of two members of the Dodge County Information Technology Department at the 2016 EMC World Conference that was held in Las Vegas, Nevada, on May 2-6, 2016. Ms. Otto reported that EMC is the data storage provider for Dodge County. Ms. Otto thanked the Committee for allowing her and two members of the Dodge County Information Technology Department to attend this Conference because it was very beneficial.

County Clerk Karen Gibson reviewed agenda items for the Tuesday, July 19, 2016, County Board meeting. Ms. Gibson reported that the agenda will include a presentation by an associate of Johnson Block and Company, Inc., Resolutions from the Executive Committee, the Human Resources and Labor Negotiations Committee, the Human Services and Health Board, the Land Information Committee, the Law Enforcement Committee, and the Planning, Development, and Parks Committee. Ms. Gibson further reported that the agenda will include Claims for Damages submitted by the Executive Committee and a bill from the Audit Committee regarding a Claim for Damage to Animals.

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Ms. Gibson provided a brief oral report to the Committee regarding the Claim for Damage to Animals from Rick Abendroth. Ms. Gibson reported that Assistant Corporation Counsel Kathilynne A. Grotelueschen provided a memo to the Audit Committee regarding the Claim for Damage to Animals and, after the Audit Committee reviewed the memo at its June 30, 2016, meeting, the Audit Committee recommended disallowance of the Claim for Damage to Animals.

Ms. Gibson provided a brief oral update to the Committee regarding the Wisconsin Counties Association Annual Conference to be held in Milwaukee, Wisconsin, on September 25-27, 2016. Ms. Gibson reported she will complete the registrations online, and she requested that the completed registration forms and checks for spouse/guest registration be given to her by August 1, 2016.

Ms. Gibson provided an oral update to the Committee regarding the Roll Call Pro Voting System.

County Administrator Jim Mielke provided an oral report to the Committee regarding the Resolution to support the merger of the Mid-Wisconsin Federated Library System with the Eastern Shores Library System. Mr. Mielke introduced to the Committee the Mid-Wisconsin Federated Library System Director Michael Gelhausen and the Horicon Public Library Director Alex Harvancik. Mr. Mielke reported that the Resolution to approve the merger of the Mid-Wisconsin Federated Library System with the Eastern Shores Library System will be reviewed today by the Executive Committee, presented to the County Board at its July 19, 2016, meeting, and Dodge County will be the first of the four counties to vote on this proposed merger. Mr. Mielke further reported that the effective date for the merger will be January 1, 2017. Supervisor Miller stated that she supports this merger. Mr. Gelhausen reported that in the past three years, the public library systems have seen reductions in state funding, and expenses have continued to increase, but with this merger of the two library systems, the number of libraries in the consortium will increase from 17 to 33, and this will greatly improve services. Mr. Gelhausen further reported that an implementation board will be created and this implementation board will include members of each system board. Motion by Miller, seconded by Maly to approve and forward to the County Board for consideration at its July 19, 2016, meeting, a Resolution to support the merger of the Mid-Wisconsin Federated Library System with the Eastern Shores Library System. Motion carried.

Mr. Mielke provided a brief oral update to the Committee regarding County projects. Mr. Mielke reported that bids for the Dodge County Detention Facility pipe removal and replacement project will be due on September 1, 2016.

The Committee considered and discussed three Claims for Damages submitted by Don L. Selje, and two Claims for Damages submitted by Dan and Vicki Kemmerling. These claims involve five separate motor vehicles. Each of the claimants alleged that he or she was the operator of a motor vehicle that was being operated on CTH G when oncoming traffic caused loose stone chips from the road to fly up and collide with the windshield of the vehicle that the claimant was operating, thereby causing damage to the windshield. Mr. Mielke informed the Committee that Wisconsin Municipal Mutual Insurance Company has recommended denial of the claims. Motion by Marsik, seconded by Frohling to recommend to the County Board that it disallow the three Claims for Damages submitted by Don L. Selje, and two Claims for Damages submitted by Dan and Vicki Kemmerling. Motion carried.

Mr. Mielke provided an oral update to the Committee on the 2017 Budget. Mr. Mielke reported to the Committee that Carlson Dettman Consulting, LLC will provide a presentation on the Dodge County

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Compensation Plan and its recommendations at the Human Resources and Labor Negotiations Committee meeting that is scheduled for July 19, 2016. Mr. Mielke further reported that the Carlson Dettman Consulting, LLC recommendations could have an impact on the 2017 budget. Mr. Mielke further reported that the initial draft of the Five (5) year Capital Improvement Plan will be reviewed at the Finance Committee meeting that is scheduled for July 12, 2016.

Emergency Management Director Amy Nehls reported that she has nothing to report on the Dane County Radio Frequency Agreement.

Ms. Nehls reported to the Committee that the City of Beaver Dam Police Department had some radio failures within the last month, and Emergency Management has loaned them old equipment no longer in use by Dodge County until the police department purchases and installs new radios.

Ms. Nehls provided a brief oral update to the Committee regarding the COOP exercise. Ms. Nehls reported that the COOP Exercise was held on June 20, 2016, it began with a Code Red being sent out the day of the exercise, and a findings report will be provided at a later date. Ms. Nehls further reported that overall it was a positive experience, and the Information Technology staff did a great job in preparing for this exercise. Ms. Nehls further reported that it will be necessary to purchase a back-up generator for the Mayville Highway Shop, and that a back-up data solution will be included in the 2018 Budget.

Corporation Counsel John Corey provided a brief oral update to the Committee regarding his review of contracts for various departments. Mr. Corey reported that he recently reviewed a proposed MetaStar Participation Agreement, a proposed MetaStar Service Agreement, and a proposed MetaStar Business Associate Agreement. Mr. Corey further reported that these proposed Agreements are related to the current, ongoing implementation of a computerized billing system at the Dodge County Human Services and Health Department.

Mr. Corey provided the Committee with a document entitled *Disallowance of Claims Made Against Dodge County By The Dodge County Board of Supervisors*. Mr. Corey reviewed the Main Points set forth in the document, and reviewed a letter that he sent to a claimant that notified the claimant that the Dodge County Board of Supervisors formally disallowed the claim, and that notified the claimant that pursuant to Section 893.80, of the *Wisconsin Statutes*, no suit can be brought by the claimant against Dodge County arising out of the incident that the claimant alleged in the claim, more than six months after the date the claimant receives the letter.

Mr. Mielke reported to the Committee that there has been no formal offer by the Juneau Community Redevelopment Authority regarding their interest to purchase county-owned land within the City of Juneau. Mr. Mielke will include this item on future Executive Committee agendas.

Mr. Mielke reported to the Committee that he has nothing to report on the County Sales Tax Municipal Sharing Proposal.

Chairman Kottke provided a brief oral update to the Committee regarding the UW-Extension Reorganizational Plan. Mr. Kottke reported to the Committee that there will be a special Intercounty Coordinating Committee meeting to be held on July 27, 2016, at 9:00 a.m., in the Administration Building, in which the current status of the Reorganizational Plan will be presented by Rick Klemme,

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Dean and Director of Cooperative Extension, University of Wisconsin-Extension, and two representatives from the University of Wisconsin-Extension system. Mr. Kottke requested that individuals who would like to attend the meeting, notify him so that suitable meeting room arrangements can be timely made to accommodate all persons who will attend. Mr. Kottke further reported that the first phase of the Reorganizational Plan needs to be completed by the middle of September of 2016.

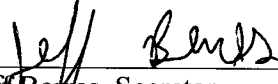
Mr. Mielke provide a brief oral update to the Committee regarding the Glacial Heritage Development Partnership (GHDP). Mr. Mielke reported that the search for a replacement Executive Director has begun, and he has been asked to participate in the first round of the interview process that will be held on July 18, 2016.

Supervisor Berres asked if Dodge County will implement a practice that would notify a municipality after the Dodge County Board of Supervisors has disallowed a claim for damage to animals. Mr. Kottke stated that he will discuss this matter at the upcoming meeting of the Dodge County Unit of the Wisconsin Towns Association.

It was the consensus of the Executive Committee to direct Mr. Corey to provide a copy of the document entitled *Disallowance of Claims Made Against Dodge County by the Dodge County Board of Supervisors* to all members of the Dodge County Board of Supervisors at the meeting of the Dodge County Board of Supervisors scheduled for July 19, 2016.

Meeting adjourned at 9:43 a.m. by the order of the Chairman.

The next regular meeting is scheduled for **Monday, August 1, 2016 at 8:30 a.m.**



Jeff Berres, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.